Sangam Kunwar Rana

Business & Finance Professional
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Profile

Emerging Business & Finance professional interested in business strategy, banking, finance, analytics and supply chain management. Brings practical exposure to accounting, audit support, financial documentation, Excel and Tally, with a growing focus on business intelligence and decision support.

Education

Bachelor of Business Administration — Banking & Insurance

Pokhara University
Current

A business administration foundation with focus areas including financial institutions, risk, management and responsible growth.

Experience

Accounts Assistant / Auditing — Audit Firm

Professional experience

- Supported accounting and audit-related workflows.
- Prepared and reviewed financial documentation.
- Used Microsoft Excel and Tally for business records and analysis.
- Developed practical understanding of accuracy, evidence and organized reporting.

Internship

2021

- Built familiarity with office workflows, documentation and data handling.
- Supported business-team processes with a structured and dependable approach.

Skills

- Microsoft Excel
- Tally
- Financial documentation
- Auditing support
- Business analysis
- Banking knowledge
- Reporting and data organization
- Written communication

Selected Projects

Business Intelligence Dashboard

A practical dashboard concept for bringing key business indicators into one clear view. Explores how structured data, visual hierarchy and simple questions can support faster operational decisions.

Non-tax Revenue Research

Research into non-tax revenue, its role in public finance and the questions that shape a more informed view of government income.

Supply Chain Notes

A learning project mapping how procurement, inventory and business decisions connect from source to customer.

Interests

Business strategy, banking, finance, analytics, supply chain management and continuous learning.

References

Available upon request.